

Graduate Council Minutes

March 27, 2017

12:00 – 1:00 p.m.

Cottonwood Room/Union

Members Present: Michael Rettig (ED), Vickie Kelly (AH), Mary Pilgram (C/L), Bob Boncella (SOBu), Kandy Ockree (SOBu), Kayla Waters (HS), Shirley Dinkel (SON), Dan Petersen (SW), Sandy Tutwiler (Faculty Senate), JuliAnn Mazachek (ex-officio), Nancy Tate (Guest)

1. Meeting was called to order at 12:10pm.
2. Motions to approve/second meeting minutes from February 27, 2017, were made; minutes approved.
3. Dr. Rettig reminded members that graduate students with incompletes may be under different incomplete policies, depending on their catalogs.
4. The second reading on the changes to the Graduate Council wording and membership will be at today's Faculty Senate meeting.
5. Members agreed to use the catalog template and authorized Kelly Mourning-Byers to revise their catalog sections accordingly prior to sending back drafts for review. Members also approved the addition of degree requirements to the front section of the graduate catalog. Dr. Tate will send a revised draft of the degree requirements language via email to members.*
6. Members continued to discuss graduate-level common outcomes and assessment. Several logistical concerns arose, such as who within individual programs is in the best position to assess students across the curriculum and how to translate current programs' rubric scales into a common one (i.e. do 4's and 5's equal 4's).
7. Members should watch their emails for more information on WU Welcome/Mini Grad Fair, a free marketing opportunity for summer interns.
8. Meeting was adjourned at 1:05pm.

*Members discussed and electronically approved the revised draft, which was then submitted as an agenda item for Faculty Senate's April 17 meeting.